Preservation & Conservation - Mold & Pest Mitigation Assessment & Treatment Streamer

Please change item status to "damaged" and item type to "request exempt"

Please check ✓ all that may apply
Library: ___________________ Lib. Contact: ___________________ Email: ___________________
Date Sent: _______________ □ Date Sensitive: ___________________

Unique ID
Barcode: _____________________ Call #: ___________________ #bxs../cu.ft.
Record Series#: ___________________ Box: ___________________ Folder: ___________________
Title: ___________________

(Circle one) Library Property, Pending Gift/Purchase, Loan

DAMAGE
□ Mold
□ Insects/Carcasses
□ Soil/Dirt
Please, give a brief description of damage including location.
_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________

TREATMENT NEEDED
□ Freeze (Deactivate Mold/Kill Insects)
□ Vacuum/Surface Clean
□ Repair object as needed
□ Reformat/Digitize
□ Discard if necessary
□ Estimate cost to charge to patron
□ Unsure please consult

Are there aesthetic or artifactual values to this piece that must be considered for repair decisions?
If yes, retain:
□ All  □ Covers  □ Text  □ End Sheets
□ Inscriptions  □ Labels  □ Illustrations/Plates
□ Original Formatting  □ Other (please specify): ___________________
_________________________________________________________________________________
_________________________________________________________________________________

Conservation Use Only
Treatment ID: ___________ Uncat #: ___________
□ In-House  □ Out-Source
□ Freeze ___________ IN ___________ OUT
□ Vacuum  □ Surface Clean  □ Irradiate
□ Digitize  □ Reformat  □ Enclosure
□ Conservation  □ Discard

G:\AcqCatPres\Preservation&Conservation\Documentation\treatment streamers
Revised 2013 December